

# LUSUMA Committee Meeting Minutes



**Location: LU-Zoom-A:**

[https://us02web.zoom.us/j/87956344855?pwd=GtKz2-xBaXSiRDgvSvy\\_tsakxOZgJe.1](https://us02web.zoom.us/j/87956344855?pwd=GtKz2-xBaXSiRDgvSvy_tsakxOZgJe.1)

**Date: 25/06/22**

**Time: 4:00pm**

**Present: Amir S, Beth C, Faiz R, Sharon T, Kiana HS, Peter S, Alice T, Amy H, Kehaan A, Ahmad K**

**Apologies:**

**Absent: Jasmine H, Melissa Y, Danica, Jemima B, Harriet, Sam A, Sam K, Tej M**

**Agenda:**

## **intro week planning**

1. committee updates
  - a. webmaster
    - i. alter committee members pages
      1. dm sharon if you need access
      2. committee to update their pages by end of july
    - ii. create new pages for new subsocs
      1. emails and invites have been sent out.
    - iii. help old pages development
  - b. media officer
    - i. new camera
      1. beth to have meeting with SU
      2. no grant money yet allocated
    - ii. promoted subsoc events
      1. if useful for all years, then in the all years fb page
      2. if only related to one year, should be posted on the relevant intake page
    - iii. check in the lusuma office before leaving for summer
      1. scan the silver button upon entering the GDC
    - iv. busy on insta
      1. starting posting the committee profiles in august, one a day

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- c. secretary
  - i. intake facebook pages
  - ii. verifying new intakes whatsapp groups to avoid any problems in the future
- d. grads
  - i. set up grads whatsapp chat and fb chat
- e. sports - Alice
  - i. sports night was a success
  - ii. get in contact with nottingham sports sec
  - iii. get in touch with university to see what we
  - iv. sports trophies all collected
  - v. sports bursary
    - 1. ensure to ask for reimbursement
- f. balls - amy and tej
  - i. freshers ball
    - 1. emails sent
    - 2. try to get it sorted in two weeks
      - a. venue
      - b. decor
      - c. numbers 280-300
      - d. prices
        - i. committee free tickets
        - ii. hot buffet, no drink included. one course only
        - iii. make it as cheap as possible
      - e. no dj needed.
  - ii. halfway balls next
    - 1. help with the tickets at the door
    - 2. then can more enjoy the event
- g. socials
  - i. medic parents meeting at o2
    - 1. game at a small scale
  - ii. student room
    - 1. not tried yet.
    - 2. check its still active. be prepared for results day.
      - a. dont sell them the link to lusuma website, ask them to google it
  - iii. 20 let's disco t shirts
    - 1. will be here in september
- h. charity - sam a
  - i. summer charity event
    - 1. £600 collected
  - ii. google form to be sent out to select new charities, short listed by lusuma then voted by members on insta
- i. alumni - peter
  - i. building our contractible leicester alumni network
  - ii. trying to sort out possible electives

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1. representatives for electives in canada, michigan and northern australia to have a talk
2. start planning year 4 electives fair
- iii. send beth your rough plan
- j. welfare - kehaan
  - i. wellbeing weekend
    1. maybe in person might be better. early in the year when you're on in block
  - ii. log in to student room
    1. direct them to lusuma, like telling them to google lusuma
  - iii. updating the mental health resources
  - iv. uncle kalil still going on
  - v. foundation year social
  - vi. freshers q + a
    1. book a room and indoor picnic a week after intro week
  - vii. podcast ideas to be sent to beth first then to the su to ensure nothing goes wrong
  - viii. welfare events
    1. sunflower or su dogs
- k. academic officer
  - i. organising audit lecture, 1st week of sep
  - ii. foundation year revision lecture
  - iii. QUALibuddies
  - iv. resit support lectures
  - v. phase 2 resources pool
  - vi. LUSUMA library
  - vii. phase 2 booklet not sent out yet
    1. it to be sent soon
- l. diversity and inclusion officer - sam k
  - i. student room
  - ii. podcast
  - iii. meetings a
- m. secretary - Amir
  - i. freshers booklet
    1. get the posters
  - ii. sent offer holders page
  - iii. podcasts
    1. same podcast but different series
  - iv. make sure there are no photos of shortlisted fake lecturers/ students in the intro booklet
  - v. email kris directly for o2
    1. make sure there is enough seats
- n. treasurer - Ahmad
  - i. keeping treasury up to date
  - ii. contacted medical school for funds
  - iii. helped allocate sports and subsocs

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- iv. looking into membership subsidy/split
- o. vpss
  - i. sports and subsoc elections
  - ii. 3 new sports and new sub socs
  - iii. new lusuma jumpers
  - iv. amir and jas to tidy up the office in late august
- p. VPAWS
  - i. sponsorships
    - 1. goody bags
    - 2. four companies coming to freshers back
    - 3. some people needed to help set up the freshers fair
  - ii. professional jumpers
    - 1. they have the money
    - 2. the address is to GDC
  - iii. medic parents
  - iv. helping kehaan and harriet
  - v. arranging wednesday social events
    - 1. bowling
    - 2. two session, 7 and 8
    - 3. make a spreadsheet
- q. president
  - i. answering queries
  - ii. supporting everyone
  - iii. answering queries
  - iv. su meeting
    - 1. future campaigns and ideas
    - 2. get opportunities to work more closely with SU.
    - 3. pushing for medic gym membership
    - 4. extra lusuma training
    - 5. su affiliation documents
  - v. lab coat drive and more support for people from low income families
  - vi. send a document of resources to people who have financial difficulties
- 2. freshers
  - a. expectations
    - i. attendance at all events
    - ii. 1 drink max per night
    - iii. thorough organisation of your events
    - iv. holiday in oadby
      - 1. help with the buses
    - v. help with the intake chat
      - 1. fb and whatsapp groups
      - 2. answer questions if you can and tag related committee members
    - vi. work as a team
      - 1. if you end up taking a fresher home, keep the receipt to be reimbursed

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2. if going to oadby, again keep your uber receipt
3. events of intro week
  - a. grad and mature student - 15th - 17th september
    - i. online lectures
    - ii. pub quiz on saturday
  - b. international welcome day - friday 16th
    - i. alice to go with international students
    - ii. lunch voucher
    - iii. showing around the campus
  - c. welcome weekend 17th - 18th
    - i. everyone needs to attend at least a morning or afternoon
    - ii. wristbands and membership
      1. spoke with martin
    - iii. rounders
    - iv. candy floss and popcorn
  - d. monday - 19th
    - i. freshers fair
    - ii. lectures
    - iii. meet the parents
      1. olivia afterwards for medics
  - e. tuesday 20th
    - i. pj pub crawl
      1. we will all look the same
      2. jemima to get the costumes sorted on the instagram
      3. clubs
        - a. fanclub only for medics
        - b. we need to inform martin 48 hrs before to ask the bouncers to only let medics in
        - c. make a map and put on instagram
    - ii. pj grub crawl
      1. people can switch between two
  - f. wednesday 21st
    - i. bowling
    - ii. lets disco at night
      1. committee free entry but unlikely for all medics
  - g. thursday 22nd
    - i. sports night
      1. less drink heavy, to avoid people going home crying
    - ii. laser quest
      1. for those who are not going to sports night
    - iii. club afterwards - fatcats
  - h. friday 23rd
    - i. freshers formal
      1. free for committee
    - ii. committee social

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1. at a social secs house
2. shabang
- i. foundation starters - 26th
4. others
  - a. media and promotion
  - b. new sports kit supplier
  - c. next meeting on 15th september
  - d. Everyone expected to attend!
  - e. tidy up your drive folder
5. to do list